

Architecture and-Engineering Services Request for Proposals - Public Health Lab

Amendment #001

The following is intended to answer questions raised and to clarify the Request for Proposal (RFP).

Amend the RFP by making the following described additions, deletions, replacements and other changes to the referenced contents of the RFP:

1. Refer to Pages 5 – 6 of the RFP. Replace subject pages with the attached revised Pages 5 of 98 and 6 of 98.

Please incorporate the above information into the RFP and your RFP proposal response.

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4. Offerors shall provide competitive fee proposals. As indicated in the “evaluation factors”, subject proposals shall minimize the cost and time to produce a design package that will generate GMP cost proposals that include firm pricing from qualified contractors for a minimum of 90% of the cost of construction (including fit-up scope). Fulfillment of this goal shall be necessary to obtain project financing and continue the project. Offerors shall coordinate this aspect of their proposals with the fee line item entitled **CD Phase to Achieve “90% GMP”** in the fee proposal form provided below

VIII. Proposal Information/Contents

This RFP shall be implemented as a two-step source selection:

1. First Step – Qualifications and Selection of Competitive Range:
 - a. Interested prime-level offerors (which may be proposed prime-level joint ventures or functionally similar organization/structure) shall submit offeror qualifications information (described below under “Step 1 - Qualifications Statement”).
 - b. On the basis of information provided and references contacted, Owner team shall (i) select a competitive range of offerors, (ii) post the names of the competitive range offerors on the web site, and (iii) schedule the “Project Information and Outreach Meeting” wherein interested parties may interact with offerors in the competitive range.
2. Second Step – Detailed Offers, Including Fee Proposals:
 - a. Offerors in the competitive range shall provide detailed information on their team including subconsultants, specific MBE/WBE proposal, fixed fee proposal and other information listed below under “Step 2 - Detailed Project Team and Priced Proposal”.
 - b. By applying the process described below, Owner shall select an awardee.

Step 1 - Qualifications Statement:

Submit a qualifications statement responding to the items listed below in sufficient detail to provide for meaningful evaluation and assessment. Please limit your Step 1 proposal response to no more than **16 18 pages**.

1. Letter of Introduction / Executive Summary (2 pages)

Among other items, provide an executive commitment regarding support for the success of the Project and a summary of reasons for placement of prime offeror in competitive range.

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2. Experience (14 pages)

By means of descriptions of projects and client references indicating relevant experience, demonstrate prime offeror qualifications and ability to provide design-engineering services for state public health projects of similar type, size and scope to the Project. Provide examples, including photos, of the most relevant (per description of Project herein) projects with construction costs of \$35 million or more. Use the format indicated below. Evaluators shall give particular weight to relatively recent fully-completed projects that are on-point with the Project scope and that align with the evaluation factors listed below, including the need for “design excellence”. Offerors are encouraged to verify that references are currently available at the listed telephone numbers and email addresses. “Delivery Method” below refers to one of: lump sum GC bid, GMP, multi-trade (under CM), etc.

Project Name		Estimated Total Project Cost	
Owner / Client		Estimated Total Constr. Cost	
Contact Person/Ph No/Email		Construction Cost (\$)/GSF	
Laboratory Type		(Forecast) Completion Date	
Size (AIA GSF)		Delivery Method	

For each project listed, provide the names of key personnel (e.g. lab planner, AE project manager, project designer) proposed for the Project who participated in the listed project and provide information regarding each person's role on the listed project.

Divide above experience/reference information under two headings:

- **Completed Projects**
- **Projects Currently Under Construction**

3. Prime-level Organizational Chart (2 pages)

Provide an organization chart, indicating proposed prime-level project team and listing key individuals along with their title/role on the Project. If a joint venture (or functionally similar organization), indicate what work will be done by each primary-level firm and where it will be performed. If offeror proposes a division of responsibility across the prime-level discipline (e.g. architecture) between different entities on the prime-level team, offeror shall clarify the specific responsibilities assigned to each such entity, especially if the entities involved are in different physical locations.